

Budget and Planning Committee
Meeting Minutes
February 10, 2009
Inlow 201

Present: Greg Monahan, Lynn Paulson, Linda Fratzke, Shari Carpenter, Ralph Woodward, Anna Cavinato, Cheryl Higgins, Vicki Lee, Shirley Roberts, Tim Wilson, Charles Martin, Katy Barnett and Teresa Carson-Mastrude

Anna Cavinato called the meeting to order at 12:00 pm.

1. Approval of Minutes from December 9, 2008 Meeting:

The minutes were reviewed, edited and approved.

2. Discussion of Budge Process Review Document

Anna reported that she was called in a meeting with Dixie Lund, Michael Jaeger, Joe Corsini (representing the University Council) and Rosemary Powers (representing the Faculty Senate). Dixie had returned from the last State Board Meeting alarmed and felt that there could be more cuts in the budget before June 30, 2009.

Anna also reminded the committee that the original document prepared by the subcommittee of Shirley Roberts, Shari Carpenter and Linda Fratzke outlining a budget process for the university needed to be revised to meet the constitutional mandate for the B&P committee.

The Committee reviewed the document and also a budget planning flow chart received from Michael Jaeger outlining the steps to be taken during the process. It was noted in Michael's document that President Lund would have the ultimate decision in implementing cuts.

The group discussed their proposed document and also Michael Jaeger's document at length. Suggested changes were made to both documents. Anna will take suggested changes to Michael and the subcommittee will make changes to their document. Anna noted that the process will need to be in place by March 1.

Motion: Greg Monahan made a motion to approve the Budget & Planning process with amendments made.

Second: Lynn Paulson

Action: Motion Passed

The amended document will be presented to Steve Clements for presentation at University Council and to the Executive Cabinet.

The group then thoroughly review Michael Jaeger's document and flow chart. Several items were amended. Anna will take this back to Michael Jaeger with changes.

Motion: Ralph Woodward made a motion to accept the document with amendments.

Second: Greg Monahan

Action: Motion passed

- 3. For the Good of the Order:** The next meeting will be February 24, 2009.
Virginia Key will provide a workshop about the budget process as tied to OUS.

4. Meeting Adjourned at 1:05pm

Minutes respectfully submitted by
Teresa Carson-Mastrude