

**Approved: 12/1/98**

**Assembly Minutes  
November 3, 1998**

The Assembly was opened by Chair Dan Mielke at 3:15 p.m.

**I. Approval of Minutes**

Minutes of the October 6, 1998 Assembly meeting were approved as distributed on eastalk.

**II. Welcome**

The chair of the Assembly introduced Chris Robertson and John Robinson of the School of Education at Manchester Metropolitan University in Manchester England who are visiting as part of a possible student/faculty exchange program. There is a reception scheduled in the Hoke Main Lounge immediately following the assembly. Please join us.

**III. President's Update**

Dr. Creighton addressed the following issues:

**3. Accreditation Team Visit:**

Six Commendations:

1. Eastern's faculty and staff were commended for their "devotion to work" and for "providing enriching experiences for its students."
2. Eastern was praised for extending educational opportunities beyond the borders of the campus to the 10 easternmost counties in Oregon, its primary service region.
3. The quality of student leadership was recognized also. Schaefer said the committee was impressed with the commitment of service to fellow students by Eastern's student government representatives.
4. The quality of Pierce Library and its information resources, the use of Web-based resources, databases, and other technological innovations were complimented highly.
5. Eastern's use of new technology throughout the University is "well designed and appropriately applied," said Schaefer.
6. Finally, recognition was given Eastern's faculty development support, particularly its mentor program and a summer stipend program.

Many of the items recommended have already begun to be initiated across campus.

Nine Recommendations:

1. Eastern policies and procedures should be disseminated more clearly.
2. There is an immediate need to address institutional planning and self-evaluation.
3. The mission statement should be revisited, paying attention to the University's scope and resources available.
4. Develop and implement a regular, ongoing assessment of academic programs.
5. Revise the general education requirements. Include a clear, concise rationale for the requirements, competencies sought, and evaluation measures.
6. Develop a policy for overload teaching.
7. Develop an institutional research office or program, and create a system for dissemination of research data and information.
8. Conduct an assessment of the effects of OUS financial decentralization.
9. Implement a three-year financial planning process; construct an appropriate budget plan.

These negative comments will be addressed at our visitation with the Northwest Association of Schools and Colleges Commission On Colleges on December 10 with Susan Schaefer. The evaluation team makes its recommendations to the Commission who then decides on the outcome. Dr. Creighton's best guess is that Eastern will be revisited in 2-3 years.

A discussion took place regarding the Commendations and Recommendations.

2. Enrollment Numbers:

With the current BAS Budget Model, there is a fluctuating "corridor". We have fallen below the corridor and are in danger of losing \$642,000. This is a serious issue and we have no idea how we will get the funds. Dr. Creighton is working with the Chancellor's Office to try to get some leniency of the limitations. We are entering into EOCCC, we are providing Baccalaureate programs on two community college campuses. Dr. Creighton contends that these students should be counted here. Eastern also offers an extensive program at COCC through the University Center, these students should also be counted here. If the Chancellors' Office will allow these students to be brought in, this will bring us back up into the corridor.

This brings forward the urgency of retention because it will play a key part in the new budget funding model. We all need to think of new ideas. The Enrollment Management

Committee has been put in place and is already starting to generate new ideas. It isn't just one person's responsibility, it depends on everyone's input. If you have any suggestions please let the Enrollment Management Committee know.

The floor was open for questions:

- 17. Is the lower enrollment due to new students or transfers?
  - 1. There are 40 fewer freshmen from last year, 10 fewer transfers. Returning student retention is down 10.
- 17. Has anyone done a demographic study, are we getting La Grande students?
  - 1. We need to look beyond the 10 county region, which heightens the need for institutional research.

It was mentioned that the overall enrollment is up about 50.

- 17. Do you think this will change recruitment?
  - 1. All of the other Oregon campuses have been much more aggressive in recruitment. We have begun to advertise that out-of-state students get charged in-state tuition, has just been put on the web page. It also heightens the need for strategic planning.
- 17. We are being asked to revise our general education requirements, how is it going to help?
  - 1. What Dr. Creighton hopes to do is to establish a year of study on campus to find the strengths and weaknesses of our programs, the strengths and weaknesses of other models country wide to see what we want to do on our campus.

#### **IV. Election**

- Educational Policy and Curriculum Committee  
An election took place. The results are:

School of Arts and Sciences - Matt Cooper  
School of Education and Business - Ken Smith

NOTE: These positions are for two years

#### **V. PEBB Update**

For those of you who were able to attend the meeting with Denise Yunkers, OUS Benefits Manager, you heard her say a number of things that have since changed:

- 1. The decision date has been postponed until January. The reasons for the postponement are good, they really want to get as much information as they can.

2. At the present time we really don't know much more except that there is a strong likelihood that OUS will be carved out of the overall system and have slightly different sorts of parameters. That would be like a benefit for us, it will show some retention of the current offerings we have now.

One suggestion is to share concerns via the web. You can reach them by connecting to the Human Resources Home Page under PEBB News.

## **VI. Five Minute Access**

### *A. Proposal of process for nomination for position on State Board of Higher Education*

Bob Brandon gave an overview of the proposal of the process for forwarding names of faculty candidates to serve on the State Board of Higher Education. A motion was made to approve the process for forwarding names of faculty candidates to serve on the State Board of Higher Education, and seconded. A discussion took place. Motion passed with a note to correct the due date.

### *B. Proposal to implement the process of nominating for a position on the State Board of Higher Education at Eastern*

Bob Brandon gave an overview of the proposal to implement the process at Eastern of nominating persons. A motion was made to approve the implementation of the process of nominating for a position on the State Board of Higher Education, and seconded. A discussion took place. Motion passed.

It was noted that this will not be a small job and requires a lot of time. There is a form that would need to be filled out by nominee, which Bob Brandon has.

### *C. Strategic Planning Committee*

Dan Mielke mentioned that the Executive Committee would like campus input regarding the formation of the Strategic Planning Committee. It would be a good idea to have the committee made up similarly to that of the President's Search committee members, to include faculty, staff, administration, and community members. A proposal will be brought forward, hopefully, at our next assembly.

Assembly adjourned at 3:50 p.m.

The next Campus Assembly will be held on Tuesday, December 1, 1998.