

Approved: 11/28/02

**Assembly Minutes
November 7, 2000**

1. Approval of Minutes
 - a) The Minutes of the Campus Assembly of May 30, 2000 were approved as distributed on eastalk.
2. President's Update
 - a) Vote: Everyone was reminded to take the opportunity to vote. There are key issues that need to be addressed. We can make a difference only by voting.
 - b) Fourth-week Report: An overview of the fourth week report was given indicating that we are up in freshmen by 3.5%, down in transfers by 16. Overall we are down in transfers by 5.63. The overall totals with DDE student's gives us an increase of 4.4%. Overall, we are moving in the right direction. There is still work to do. Recruitment of students is up about 10%. This could be due to our status as the 4th ranked Liberal Arts College in the area. We are also featured in the publication *Cool Colleges in America*.
 - c) Central Oregon Community College: Currently Eastern is planning a partnership with OIT and OSU. On November 9 Mosely will be on campus to see how we could fit in if we partnered with UofO.
 - d) Science Building: The project is moving forward.
 - e) Accreditation Report: Dr. Creighton mentioned that the Interim Report of the Accreditation Visit last week has been reviewed. In particular, there were two areas of discussion 1) faculty workload policy implementation and the lack of communication. It was mentioned that the policy is fine but communication is not. 2) Gen Ed and its progress. So far, they are pleased with the progress and would like to have models in place for next year. 3) The Cohort Communication Plan. The reviewer was unaware of this information line.
 - f) OHSU – Biotechnology Opportunity: President Kohler of OHSU was on campus earlier this week. He is looking at setting up a lab site that would create about 40-50 jobs for the area. He is also looking at OIT and SOU. There is a possibility we could put a lab in the science building.

3. Action Items

a) EPCC:

A motion was made and seconded to approve the addition of a new prefix ECE (Electrical and Computer Engineering) in the School of Arts and Sciences for the Engineering Program. Motion passed.

b) A motion was made and seconded to approve the following new engineering courses:

Proposed Courses to be taught by EOU Faculty:

- Engr 103 – Introduction of Engineering II (2)
- ECE 171 – Digital Circuits (4)
- ECE 201 – Electric Circuits Lab I (1)
- ECE 202 – Electric Circuits Lab II (1)
- ECE 203 – Electric Circuits Lab III (1)

Proposed Courses to be taught by PSU Faculty:

- ECE 221 – Electric Circuits (4)
- ECE 222 – Signals and Systems (4)
- ECE 223 – Feedback Control (4)
- ECE 271 – Digital Systems (4)
- ECE 301 – Electronics Lab I (1)
- ECE 302 – Electronics Lab II (1)
- ECE 303 – Electronics Lab III (1)
- ECE 321 – Electronics I (4)
- ECE 322 – Electronics II (4)
- ECE 323 – Electronics III (4)
- ECE 331 – Electromagnetic Principles (4)
- ECE 332 – Electromagnetic Systems (4)
- ECE 371 – Microprocessor Systems (4)

A discussion took place regarding the funding source for this program. It was mentioned that this is a make/break program. If it doesn't earn its keep, it dies. There are no funds taken from other programs. Motion passed.

4. Five-minute Access

a) IFS Update: Dr. Brandon gave an update of the October meeting at OIT.

There is a problem with the budget model and for small institutions it needs to be adjusted. There is a Senate and House seat open in the Klamath Falls region. Ballot measures 8 and 91 were discussed and 1 was in favor of measure 8, all others were opposed. The new benefit of household members taking up to ten credit hours needs to be extended to 12 credits since it is a full load. At the next assembly meeting we will need to replace Bob Brandon for the IFS.

b) CUESTE: Dr. Lauritzen reminded everyone that if they have students or hear of students who are thinking about being educators to have them contact the

Education office early in order to make sure they have everything in order. It takes a lot more to graduate than just graduating. Students need to be fingerprinted and have a background check. Also, Dr. Lauritzen informed the assembly that the State Teacher of the Year is Norma Barber, an EOU graduate who is working in Ukiah.

- c) Phi-Kappa-Phi and Phi Eta Sigma Phi Induction: Mary Koza invited the campus assembly to the induction of students November 18 at 1:00 p.m. in the Hoke Multipurpose Room. RoseMary Powers will be the guest speaker. Academic Regalia encouraged.
- d) University Advancement Update: Colby Marshall mentioned that the University Advancement Office is doing a lot to further relations with Alumni and Student Government. They have a new web site. If you have questions about fund raising, contact Mindi McAllaster. If you have questions about alumni or government relations, contact Colby Marshall. The University Advancement office is in constant contact with Senator Nelson.
- e) Major Fair: Sally Click mentioned that in February there will be a major fair on campus February 6, 2000 in the Loso Lobby. All faculty are encouraged to participate and show off their programs. The target audience is current freshmen and sophomore students. If interested, contact the Career Center. Sally also mentioned that a Volunteer Fair will be held tomorrow in Hoke Main Lounge from 11-12 p.m.. This will be a great opportunity for students and faculty to get ideas for possible practicums and interships.
- f) AOF Update: Dr. Monahan mentioned that AOF will be meeting next week after the election.
- g) Walk-a-thon: Dr. Monahan thanked everyone for their participation and pledges for the memorial garden of Rita Monahan. So far, \$2000 has been raised.

Meeting adjourned.