

**Campus Assembly  
Minutes  
June 3, 2003**

1. Approval of Minutes

The Minutes of the May 6, 2003 Campus Assembly were approved as distributed on the website.

2. President's Update

Dr. Dixie Lund, Interim President, expressed to the Assembly how honored she is to be able to serve as our President at this time.

a) Leadership Dr. Lund assured the Assembly that there is not a leadership vacuum occurring, only that there are some leadership changes: Sally Click has been appointed Assistant Vice President for Student Affairs for a limited duration, and will continue in her position of Director of Career Services and Sherri Edvalson has been appointed Interim Director of Admissions until a search takes place.

The new Vice President for Student Affairs, Sheldon Nord, will be here for commencement and will begin July 1, 2002. Additionally, within the Student Affairs area, Robin Weinman is taking on the responsibilities of Student Activities until the search has been completed. Robin has been temporarily reclassified to an administrative position; Robert Clarke, Director of Financial Aid has taken a position at George Fox University and will be departing on June 18, 2003; Christian Steinmetz, Director of Admissions, has resigned in order to pursue her Ph.D. in Virginia.

The Presidential Search Committee has been meeting. The search agency will be doing its work throughout the summer. In the fall there will be a lot of Committee activity.

b) Administration: Dr. Lund announced to the Assembly that the administrative load is quite heavy at this time and asked that everyone be patient as issues are worked through and work is completed. The Assembly was reminded that we are all in this together as a team.

c) Budget: Dr. Lund gave an overview of the current budget status. We are still waiting to hear from the state regarding cuts. It was mentioned that at 72% we would need to look at the quality, affordability and access to courses for our students. All three have to be in balance. The tuition plateau elimination proposal will go before the Board in mid-July.

d) Events: Dr. Lund reminded the Assembly of the many activities that begin today, starting with the Budget Forum. Saturday the annual Retirement Dinner will be held, at which time the distinguished teaching and administrative faculty are announced and Ken Smith will be recognized for all of his contributions throughout his tenure at EOU. On Friday the DDE dinner takes place.

e) Thank you: Dr. Lund publicly acknowledged and thanked Matt Graves and Charles Arvidson for their work on the science building.

## 2. Provost's Update

a) Advising Plan: Dr. Miller announced to the Assembly the plans for decentralizing advising and that this is currently one of his top priorities. To date, the professional advisors have been doing a good job. We know there are some concerns and we are working on those. In the summer, Student Affairs and Academic Affairs will be looking at this issue further.

b) Bargaining Update: Dr. Miller mentioned that the first bargaining meeting took place last week and it went well. July 7 is scheduled for the first bargaining session.

c) Accreditation: Dr. Miller mentioned that he met with the campus accreditation team and things are going well. It was mentioned that evaluators have been selected and that the Accreditation Team will be on campus sometime in late October.

d) COPLAC: Dr. Miller mentioned that he and Dean Patterson will attend the national meeting next year and that they hope we will be invited to join.

e) Administrative Council Meeting: Dr. Miller mentioned that the Administrative Council met with Legislators recently. The legislators are thankful that Grady and Tim keep them so well informed. The main goals for the legislators currently are 1) getting the senate bill passed and 2) the MBA program.

f) DDE Office: Dr. Miller mentioned that there is a DDE office centrally located at PSU. Joan Bock is the center director. There are 15-20 graduates from the center this quarter. There are also centers in Clackamas, Mt. Hood, and at Chemeketa on Western's campus.

g) Memo of understanding: Dr. Miller mentioned that a memo of understanding with the Cascade campus is in the process of being drafted. There have not been any decisions made to date.

h) Science Center Move: Dr. Miller mentioned that a memo of agreement with ODFW has been created that includes expectations of the relationship. Many of their staff are adjunct professors at EOU.

i) OSU Ag Renegotiations: Dr. Miller mentioned that negotiations are in progress with the OSU Ag program. There is great demand in Eastern Oregon for the program.

j) Tech Fee - Dr. Miller commended Anna Cavinato and the Tech Fee Committee for their hard work this past year.

k) Commencement: Dr. Miller reminded the Assembly that Commencement will be held on June 14, 2003. Remember to wear your regalia.

## 3. Budget Committee Update

The Chair of the Budget and Planning Committee, Ted Atkinson, gave an overview of the committee's work over the past year.

## 4. Discussion Items

a) Mission Statement John Miller and Rob Davis gave an overview of the mission differentiation along with the goals and collaborative efforts to date. The Mission and Goals describe who we are, echoes our history, gives signals of our aspirations, balances and integrates University culture, gives us a sense of plan.

Two different versions were distributed and discussed. Version one was modeled after Pacific University and version two was modeled after a South Carolina model and is more descriptive

By the end of the term a mission website will be created that will have an email host that you can submit questions, comments and information to. When we return in the fall will have a more descriptive timeline and open discussion.

b) Faculty Senate: The Chair of the Assembly mentioned that when the Faculty Senate proposal was presented to the Assembly last Wednesday, Joe Sicotte was concerned regarding negotiations and whether or not the Faculty Senate would fall under negotiations. As a result the Faculty Senate Proposal will be postponed until next fall. At which time debate on whether or not a proposal can come forward.

e) Assembly Quorum Proposal: The Chair of the Assembly postponed the Assembly Quorum Proposal until the next Campus Assembly. It was mentioned that we could have online voting ready by then and vote on this issue as a test.

## 5. Action Items

### a) APC Proposal: Tenure and Promotion Review

Bob Larison gave a brief overview of the proposal. It was mentioned that this item was only to be brought forward as an information item. No action is necessary at this time. APC will revisit the issue in the fall.

### b) EPCC Action Items

#### 1) School of Education and Business

**A motion was made and seconded to approve the following course:**

- Physical Education/Health

Course Addition: PEH 432 Substance Abuse and Family Relations

**Motion passed.**

#### 2) School of Arts and Sciences

**A motion was made and seconded to approve the following:**

Graduation Requirement Change

- o Endorsement to change credit hours for graduation from 186 hours to 180 hours

#### University Writing Requirement (UWR)

- o Endorsement of the concept
- o Approval of the Pilot Study

#### Instructional Services - Requests for General Education Credit

- o LIB 307, Electronic Information Retrieval. (2 cr) General Education in the category of Critical Thinking and Problem Solving
- o LIB 127, Information Access. (3 cr) General Education in the category of Critical Thinking and Problem Solving

#### Physics

- o Credit Hour Change: Change PHYS 490 - Physics: History and Philosophy from 3 credits to 2 credits.
- o Course Addition: PHYS 491 Physics Capstone seminar (1 credit).
- o Major Requirement addition: Include PHYS 491 Physics Capstone

#### History

- o Course addition for (DDE)/Weekend College Class
- o HIS 310 Saint Patrick's World (2 Credits)

#### Mathematics

- o Modify the Mathematical Studies minor to account for the removal of Math 113. Specifically: Change the Mathematical Studies minor requirement (Math 211, 212, and 213 or Math 111, 112, and 113) to a new requirement (Math 211, 212, and 213 or Math 211, 111, and 112).
- o Modify the Mathematics minor to permit Math 231 to count for elective credit. Specifically: Change the Mathematics minor requirement Complete and additional 11 hours of mathematics courses number 254 or higher to Complete an additional 11 hours of mathematics credits in courses numbered 231, 254, or above 300.
- o Change the Mathematics major requirement Math 247 to Math 231. Specifically: Change the Mathematics major requirement Math 247 to Math 231 to reflect renumbering.

#### Computer Science/Multimedia

- o Change CS and MM tracks into Concentrations.

- o Revise common core.

- o Course Additions

CS/MM 121- Introduction to Software Development (1 credit)

CS 221 - C/C+ Programming

CS 428 - Web Server Programming

MM352 - Intermediate Web Authoring

- o Course Name Changes

CS 260 - Data Structures I to Data Structures

CS 318 - Data Structures II to Algorithm Analysis

- o Course Number Changes

CS 340 - Artificial Intelligence to CS 440 Artificial Intelligence

- o Drop Courses

MM 362 - Writing and Storyboarding for Video

MM 384 Telemedia

CS 432 - Advanced Information Management Systems

- o Add Courses to MM Concentration

ENG 195 - Intro to Film to electives

WR 243 - Screenwriting to electives

PPE Program

- o Approval for the PPE concentration to be placed on student transcripts.

CREADE (Collaborative Reading Education And Distance Education)

- o Proposal to the Oregon Teacher Standards & Practices Commission for the Initiation of a New Instructional Program Leading to a Reading Endorsement

**Motion passed.**

6. Five-minute Access

a) Enrollment, Admissions and Orientation Update: Christian Steinmetz gave an overview of the activities in Admissions over the past year. To highlight:

The CD ROM won a National Award

The Enrollment Information and support system for special admits has been completed and is proving successful

Christian also thanked the faculty, staff, and students for their support over the past 15 years.

b) Gen Ed Update: Dan Mielke thanked all that participated in the Gen Ed revisions and indicated that Gen Ed Assessment will continue.

c) Diversity Committee Update: Regina Braker gave an update on the Committee's activities over the past year indicating that the committee has a lot of important work to do. Regina expressed her appreciation for all the work that has been done around campus.

d) Consensual Relationship Policy Update: Jackie Grant mentioned that the policy is still in the draft stage. There has been some discussion and revisions have been made. This is an important campus document and will be reviewed next year.

e) Other: John Thurber and Colleen Cascio were thanked for their service to the Campus Assembly this past year.

Meeting adjourned at 5:10 p.m. The next Campus Assembly will be held November 4, 2003.